

**Minutes of the 2018 Annual General Meeting
held at Sport and Recreation (WA), 246 Vincent Street, Leederville
on Thursday 26 April 2018 at 6.00pm**

Present: David Hutson (Chair), Simon Carroll (SC,) Vaughan Fulmer (VF), Daryl Heighton (DH), James Fairbairn (JF), Tracy Rainford (TR), Kristy Augustson (KA), Debra Graham (DG), Julie Westbrook, Katie Presenza, Kristen Britz, Matt Fulton, Evelyn Coral, Graham Harmsworth, Warwick Boardman

Apologies: Lisa Palmer (LP), Kelly Townson (KT), Jason Balchand (JB)

OPENING & WELCOME

The Chair opened the meeting at 6:00pm and welcomed the members and guests.

APOLOGIES

Apologies were noted and accepted from LP, KT and JB.

PROXIES

Valid proxies were received from: Mark Leaker and KT.

MINUTES OF PREVIOUS MEETING

It was resolved that the minutes of the 2017 Annual General Meeting be accepted as a true record (moved by the Chair, seconded by MF).

ANNUAL REPORT

The Chair provided an overview of the 2017 Annual Report which included:

- Acknowledging the current economic environment.
- Focus of the board on risk and financial profitability.
- Advising members that he would be stepping down as Chair at the conclusion of the meeting.
- Highlights included:
 - refreshment of the board and increasing its diversity;
 - appointment of DG to the role of CEO;
 - increased focus on compliance.
- Luminocity under review as after two attempts it had not reached the level of success hoped for by the board.
- Financially only a small loss incurred by the organisation during 2017 which was a large improvement on 2016.
- The organisation has stepped away from its membership services provider and taken this in house which has included the development of new website and CRM.
- On behalf of the board the Chair thanked BWA staff and volunteers.
- The floor was then opened for questions direct to the Chair.

The Chair moved that the Annual Report for 2017 be accepted – Resolved by VF and KA

TREASURERS STATEMENT

In the absence of the Treasurer, KA presented the highlights from the financial report which included:

- loss of \$11,500 which was a 72% improvement on 2016;
- revenue reduced in line with the reduced number of events held during the year;
- expenses down 16%;
- cash position reduced due to some significant payments made in December;
- payables also reduced year on year.

KA through the Chair opened the floor for questions. No further questions were raised.

ELECTION OF BOARD MEMBERS

The Chair advised that the term of SC's current appointment as a director and Vice President has come to an end and he stands for election for further term. The Chair moved for reappointment of SC – Seconded by JF and TR.

The Chair moved that the following co-opted board members TR, JP, SB, and KT be appointed to the Board. The Members approved the appointment of each to the board unanimously.

APPOINTMENT OF AUDITOR

The Chair advised BDO's services have been provided on a pro bono basis. The motion to appoint the auditor for 2018 was moved by the Chair and seconded by VF and SC.

VOTE OF THANKS

The Chair noted with thanks the contribution of retiring board member Helen Sadler for her contribution to the BWA board and in particular her role in the advocacy area including double bike funding.

SC acknowledged the retirement of the Chair from his role at the conclusion of the meeting. SC moved a motion of thanks for his long standing support and contribution for the organisation.

BUSINESS RELATING TO THE CONSTITUION

No matters were presented to the board.

CLOSE

In closing the Chair acknowledged the contribution made by BWA's sponsors and volunteers.

There being no further business, the meeting was declared closed at 6.23pm.